

**Best Value
Blanket Purchase Agreement
Federal Supply Schedule**

In the spirit of the Federal Acquisition Streamlining Act, NOAA and ASAP Software Express Inc will enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Service Administration (GSA) Federal Supply Schedule Contract(s) GS-35F-4027D.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources, preparation of technical documents, and solicitations and the evaluation of bids and offers. Teaming Arrangements are permitted with Federal Supply Schedule contractors in accordance with Federal Acquisition Regulation (FAR) Part 9.6.

This BPA will further decrease costs, reduce paperwork and save time by eliminating the need for repetitive, individual purchases from the Schedule contract. The end result is to create a purchasing mechanism for the **Government that works better and costs less.**

Signatures:

Agency

Date

Contractor

Date

VICTORY OVER RED TAPE

BPA NUMBER DG1330-03-BU-0005

ASAP Software Express, Inc
BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply contract number GS-35F-4027D, blanket purchase agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH the National Oceanic and Atmospheric Administration (NOAA):

- (1) All items available under GSA contract GS-35F-4027D for products and services can be placed under this BPA. All orders placed against the BPA are subject to the terms and conditions of the schedule contract. Additional temporary discounts may be negotiated on a case by case basis based on larger volume orders.
- (2) This BPA does not obligate any funds.
- (3) This Agreement shall take effect from date of award and shall continue as long as any of the underlying Government Federal Supply Schedule or Schedules held by ASAP Software Express Inc for products is in effect.
- (4) Pricing will be accessible through a site on the World Wide Web (Web) maintained by the Contractor. At the discretion of the Contractor, this site may be secured and limited to use by the Government, as long as the method of security used does not interfere with efficient access by the Government.
- (5) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.
- (6) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, purchase card, or paper.
- (7) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:
 - (a) Name of Contractor;
 - (b) Contract Number;
 - (c) BPA Number;
 - (d) Model Number or National Stock Number (NSN);
 - (e) Task/Delivery Order Number;
 - (f) Date of Purchase;
 - (g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
 - (h) Date of Shipment.

Invoicing and purchase card payment (where available) are both authorized. Invoices should be addressed to the contact person listed on the Delivery Order and payment is the responsibility of that office. At NOAA's discretion, purchase card bills may be accumulated by the Government in order that a consolidated payment can be made. Such payments will be made monthly.
- (8) Statistics: The Contractor shall periodically provide the Government with both periodic and cumulative statistical reports on orders made under this Agreement. The frequency of these statistical reports shall be determined in consultation between the Contractor and the Government Technical Representative, but in no case will there be less than one periodic report per month for the first six months from date of award, and quarterly thereafter. Details on the format and contents of the reports will be agreed upon by the Contractor and the Government. The reports will be provided in an electronic format suitable for efficient inclusion in Government databases. The information provided shall include, at a minimum, for each order:
 - a. Delivery Order number or, if bank card purchase (unique identification number assigned by Contractor).
 - b. BPA number
 - c. Type of order (purchase card, Delivery Order)
 - d. Summary description of supplies/services provided
 - e. Total price of delivery order
 - f. Award Date

- (9) All delivery orders are subject to the terms and conditions of the GSA Contract. In the event of conflict between a delivery order and Contract, the Contract will take precedence. Also, in the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.
- (10) Special BPA terms and conditions :

Account Management Team: ASAP Software Express Inc will provide an experienced account management team to include:

Function	Points of Contact	Title	e-Mail Address	Phone	Fax
NOAA Account Management	Nora Hanrahan Anney Weathers	Account Manager	nhanrahan@asap.com	301 941-1935	301-941-0488
		Account Manager	aweathers@asap.com	866-465-2457	847-465-3277
Technical Support	Dominic Eggie Luke Kurshingal	Technical Support	deggie@asap.com	800-248-2727	847-465-3277
		Technical Support	lkurshingal@asap.com	800-248-2727	
Media Integrity	Harry Zoberman	VP Operations	harry@asap.com	800-248-2727 x 317	847-465-3277
E-WAY	Sheri Rosenbaum John Koz	Marketing Communications Manager	srosenbaum@asap.com	847-465-3700 x 374	847-465-3277
		VLA Manager.	jkoz@asap.com	800-465-3700 x 5294	
Contractual	Randy Lee Dave Beale	Director of Government Sales	lee@asap.com	847-465-3700 x 5900	847-465-3277
		Federal Sales Manager.	dbeale@asap.com	847-465-3700 x 5303	

Pricing: An across the board discount of 5.345% from GSA pricing will be applied to this particular BPA."

Authorized Buyers: The services offered to the Government under this Agreement shall be available to all offices of NOAA and the Department of Commerce. Orders can be placed by any Contracting Officer in the Department of Commerce or by any authorized purchase card holder acting within the limits of his/her authority.

Technical refreshment: Contractor shall refresh its Schedule offerings as fast as possible in order to maintain availability of current product/services.

Incorporated Clauses: In accordance with Federal Acquisition Regulation Clause (48 CFR Chapter 1) Clause 52.252-2, Clauses Incorporated by Reference (FEB 1998), the clauses listed below by reference have the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available.

52.213-1 FAST PAYMENT PROCEDURE FEB 1998

52.232-33 MANDATORY INFORMATION FOR ELECTRONIC FUNDS TRANSFER PAYMENT AUG 1996